

MINISTERIAL OFFICES, CORRESPONDENCE, RECORDING SYSTEM

107. Mr P.D. Omodei to the Minister for Planning and Infrastructure

Will the Minister advise of the following -

- (a) does the Minister's office have software for recording inward and outgoing correspondence;
- (b) are details of all incoming and outgoing correspondence entered into this system;
- (c) are copies of the relevant correspondence scanned and stored electronically or filed as a hard copy as part of this process; and
- (d) does this correspondence system have a search function?

Ms A.J.G. MacTIERNAN replied:

- (a)-(d) Yes